

# Member at Large Program Credits

**For many years, members who had to be on Member at Large time have wanted a way to earn credit for those years. Until we had the technology, there was no feasible way for us to make this possible – but now we can!**

Any member who has Member at Large time may make up any of those months by completing **one program report per month of Member at Large time**. There is no time requirement on how long it must take to earn those months – it's up to you how quickly you might wish to do this. You can only make up as many months as you've had in Member at Large status. It takes 12 programs to make up one year. You must take the degree in order to work toward the next higher degree. If you are not currently in a chapter, you may ask a chapter, council or online chapter if they will be kind enough to give you the ritual. After earning a degree, you may begin earning the next degree by completing more programs. If you are active in a chapter, it will not interfere with the time you are currently accruing – it is in addition to that time.



## How Does This Work?

We now have our program outlines online. To access them, go to the More Members Only tab and select Program Outlines, then pick the program outline you would like to use. Go over it thoroughly and do the research as if you were going to give a traditional program. When you are ready, go to our website ([www.betasigmaphi.org](http://www.betasigmaphi.org)). Click on the Members Only tab and on the drop-down menu, select Fill In Forms. That will take you to the program report form. Fill in the form and submit it to earn one month of progression time. If you aren't sure how many Member at Large months you have, feel free to call or email your Division Chairman and she can tell you. We can also let you know how many months you need before you can earn your next degree.



**Self Program Form**  
(For Members with accrued Member-At-Large months on file with the Beta Sigma Phi International Office only!)

Member Name: \_\_\_\_\_  
 Member Number: \_\_\_\_\_  
 Member Address: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Program Number - Title: # \_\_\_\_\_

1.) State in a sentence the overall topic and scope of the program.

2.) What, in your personal view, are the three most interesting facts contained in this program?

3.) Did the program have an adequate list of resources to answer questions?

4.) Did you seek out any of that information? How well did it relate to the program topic?

5.) In what ways has the program changed your understanding of the topic?

## You must fill in the report form to get credit for the program.

You must fill in answers – N/A, “none” or a blank will not be accepted. Once you submit your program, you will earn one month of degree progression time.

You may submit the forms by U.S. Mail as well – just download them from the website and when they are completed, mail them to the International office at 1800 W. 91st Place, Kansas City, MO 64114. You don't need to print the report, however, unless you are submitting by mail – only International will have access to the reports, so once you submit them, you don't need to keep anything.

This make-up time will count toward progression for your degrees. You must earn them in order, and you must take a degree to move on to the next degree. **This time will not accrue as credit for the Order of the Rose, International Award of Distinction or any other honor that requires active chapter time.**

We are so happy to be able to provide this special benefit to our members who have Member at Large time they'd like credit for. If you have any questions, please call or email your Division Chairman.